

VILLAGE OF MILLERTON
Board of Trustees
Reorganizational Meeting
July 8, 2025
6:00 PM

A Reorganizational Meeting of the Village of Millerton Board of Trustees was held Thursday, May 21, 2025. The meeting was called to order at 6:00 PM with Mayor Jenn Najdek presiding. Deputy Mayor Matt Hartzog, Trustee David Sherman, Trustee Matt Soleau, Trustee Katie Cariello, and Clerk/Treasurer Lisa Cope were present. Roll call was completed.

Appointments

A **Motion** was made by Trustee Sherman and seconded by Trustee Soleau to appoint Patti Lynch-VandeBogart as Planning Board Chair, Kelly Kilmer as Zoning Board of Appeals Chair, Lisa Cope as Village Clerk/Treasurer. and Matt Hartzog as Deputy Mayor. All five (5) present members agreed.

Denote Committee

Deputy Mayor Hartzog and Trustee Cariello was assigned to Events / Community Development / Celebrations. Trustee Sherman was assigned to Public Works and Deputy Mayor Hartzog was assigned to Trees / Recreation. The remaining committees will be determined another time.

Resolution 2025-26

A **Motion** was made by Trustee Soleau and seconded by Deputy Mayor Hartzog to determine Poughkeepsie Journal as the primary official newspaper. All five (5) present members agreed.

Resolution 2025-27

A **Motion** was made by Trustee Sherman and seconded by Deputy Mayor Hartzog to pay a fixed rate of \$0.70 for mileage, \$11 for breakfast, \$20 for lunch, and \$48 for dinner as reimbursement to officers and employees of the Village. All five (5) present members agreed.

Resolution 2025-28

A **Motion** was made by Trustee Sherman and seconded by Trustee Cariello to authorize the adoption of the general rules of meeting procedure. All five (5) present members agreed.

Resolution 2025-29

A **Motion** was made by Trustee Sherman and seconded by Deputy Mayor Hartzog to authorize an advance approval of claims. All five (5) present members agreed.

Resolution 2025-30

A **Motion** was made by Trustee Sherman and seconded by Trustee Soleau to approve attendance at schools and conferences where it benefits the municipality. All five (5) present members agreed.

Resolution 2025-31

A **Motion** was made by Trustee Sherman and seconded by Trustee Soleau to designate NBT Bank Corp Inc. and NYCLASS as Village's institutions of depositories. All five (5) present members agreed.

Resolution 2025-32

A **Motion** was made by Trustee Soleau and seconded by Deputy Mayor Hartzog to appoint Lisa Cope as Registrar of Vital Statistics. All five (5) present members agreed.

Resolution 2025-33

A **Motion** was made by Trustee Soleau and seconded by Trustee Cariello to designate emergency interim successors. All five (5) present members agreed.

Resolution 2025-34

A **Motion** was made by Trustee Sherman and seconded by Trustee Soleau to grant check signing and authority. All five (5) present members agreed.

Resolution 2025-35

A **Motion** was made by Trustee Soleau and seconded by Trustee Sherman to maintain a petty cash fund of \$50.00. All five (5) present members agreed.

Resolution 2025-36

A **Motion** was made by Trustee Sherman and seconded by Deputy Mayor Hartzog to establish meeting dates for 2025-2026. All five (5) present members agreed.

Resolution 2025-37

A **Motion** was made by Trustee Sherman and seconded by Trustee Soleau to establish July 29, 2025 at 6:30 PM the date for a Public Hearing on the adoption of Local Law X (proposed) of 2025. All five (5) present members agreed.

Resolution 2025-38

This resolution was tabled to the next meeting.

Minutes

A **Motion** was made by Trustee Soleau and seconded by Trustee Sherman to approve minutes 6/10/25 and 6/13/25 with the amendments made. All five (5) present members agreed.

Vouchers

A **Motion** was made by Deputy Mayor Hartzog and seconded by Trustee Sherman to approve vouchers dated 4/28/2025 in the amounts of General \$6,500.00 for a total of \$6,500.00. All five (5) present members agreed.

A **Motion** was made by Trustee Sherman and seconded by Trustee Hermann to approve vouchers dated 6/30/2025 in the amounts of General \$822,423.32, Water \$15,349.19, Fire Expenses \$17,233.39, Police Grant \$8,026.65 for a total of \$63,032.65. All five (5) present members agreed.

A **Motion** was made by Deputy Mayor Hartzog and seconded by Trustee Sherman to approve vouchers dated 7/8/2025 in the amounts of General \$14,804.77, Water \$10,755.75, Fire Expenses \$4,209.04, Police Grant \$587.97, and NYSERDA Grant \$8,577.73 for a total of \$38,935.26 All five (5) present members agreed.

General Code

A **Motion** was made by Deputy Mayor Hartzog and seconded by Trustee Sherman to get an estimate of the cost to codify our local laws and update general codes. All five (5) present members agreed.

Mayor

Oblong- Susanna and Helen discussed their plans for the Oblong 50th Birthday Bash which included the hours for a road closure on South Center Street.

NECC Chef Brunch- Mayor Najdek discussed the North East Community Center Brunch plans. The board discussed updating their events policy.

Highway Truck- A **Motion** was made by Trustee Soleau and seconded by Trustee Sherman to purchase the 2015 Dodge Ram 3500 at a maximum of \$28,000 with the stipulation of a maximum of \$4,000 in repair costs. All five (5) present members agreed.

A ***Motion*** was made by Trustee Soleau and seconded Deputy Mayor Hartzog by to purchase the 2015 F350 regular cab 8-foot bed from Litchfield Ford at a purchase price not to exceed \$26,598 contingent on a test drive and further inspection. All five (5) present members agreed.

A ***Motion*** was made by Deputy Mayor Hartzog and seconded by Trustee Soleau to approve the amended agreement with Tighe and Bond to declare engineering services are not to exceed \$25,000.00. All five (5) present members agreed.

Public Comment

Kelly Kilmer suggested using an auction website to view more options of trucks to purchase for the highway department.

Adjourn

A ***Motion*** was made by Deputy Mayor Hartzog and seconded by Trustee Hermann to adjourn the meeting at 7:46 PM. All five (5) present members agreed.

Respectfully Submitted,

Lisa Cope

Village Clerk/Treasurer

Date approved: July 29, 2025

Prepared By:

Emerald Havelin

Deputy Clerk