



VILLAGE OF MILLERTON

5933 N. ELM AVENUE
MILLERTON, NY 12546
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VARIANCE

Applicant's Name: _____ Tax Parcel #: _____ - _____ - _____
Applicant's Address: _____ Zone: _____
Applicant's Telephone: _____
Location of Property: _____
Owner of Property: _____
Owner's Address: _____
Applicant's interest if other than Owner: _____
Attorney (if any): _____
Attorney's Address: _____
Attorney's Telephone: _____

INSTRUCTIONS

This application must be completely filled in and submitted with six (6) copies (with an additional copy each if: a) location of property is within 500' of a NY State Highway or Park Land; b) location of property is within 300' of a land Conservation Zone, Wetland or Flood Plain; c) historic, scenic or on National Register) to the Zoning Enforcement officer, Village hall, Millerton NY 12546 and shall be accompanied with the following:

1. A detailed preliminary site plan map, depicting the proposed development of the site, drawn to a convenient scale and specifically showing:
 - a. Existing and proposed location(s) of all buildings all parking areas all traffic egress, ingress and circulation open space;
 - b. Proposed landscaping;
 - c. Topography of the site d) Special features and any other pertinent information of the site.
2. A vicinity map, drawn to a convenient scale;
3. An area map, drawn to a convenient scale;
4. A copy of the tax map, reduced to a convenient size;
5. A copy of the zoning ordinance, section and regulations you are applying for;
6. A list of names, mailing addresses and tax map numbers of neighboring property owners within 250' in all directions;
7. A fee is payable to the Village of Millerton.

NOTE: If Applicant is not the owner of the land, an affidavit must be attached, signed by owner, stating who will be acting on his/her behalf as authorized agent.

FEE SCHEDULE: \$250.00 - Use Variance

\$250.00 - Area Variance: excluding accessory apartments, ECHO units, wildlife preserves, mobile homes, one or two family or semi-detached dwellings, and customary.

BUILDING PERMITS

In the event construction of a building is involved, attach one (1) copy of a denied Building Permit Application to the Appeal Notice including building specifications. Once approval is given by the Zoning Board of Appeals, a Site Plan in districts where it is required must be filed with the Planning Board for their review and approval before a Building Permit is issued. Once approved by the Zoning Board of Appeals and the Planning Board, the Building Inspector will issue a Building Permit upon payment of Building Permit Fee.

BUILDING PERMIT APPLIED FOR: