



# Pavilion Rental

5933 N. Elm Ave  
Millerton, NY 12546  
[villageofmillerton-ny.gov](http://villageofmillerton-ny.gov)  
[clerk@villageofmillerton-ny.gov](mailto:clerk@villageofmillerton-ny.gov)

Today's Date: \_\_\_\_\_ Date(s) Requested: \_\_\_\_\_

## INFORMATION ABOUT YOUR GROUP

Name of Organization or Individual: \_\_\_\_\_

Time: \_\_\_\_\_ to \_\_\_\_\_ Supervisor in Charge: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: (Day) \_\_\_\_\_ (Night) \_\_\_\_\_

## INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITY

Purpose of Use: \_\_\_\_\_

Total Participants Expected: \_\_\_\_\_ Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Is material or equipment required from municipality? Yes \_\_\_\_\_ No \_\_\_\_\_

If needed, state what types and for what purpose: \_\_\_\_\_

Is an admission fee charged? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what will proceeds be used for? \_\_\_\_\_

## AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Millerton for the use and care of the facility. He/she, on behalf of \_\_\_\_\_ does hereby covenant and agree to defend, indemnify and hold harmless the Village of Millerton from and against any and all liability, loss, damages, claims or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual proposed use of the Village of Millerton property, facility and/or services by \_\_\_\_\_.

\_\_\_\_\_  
Signature of Organization's Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone #

**READ ATTACHED REQUIREMENTS AND RETURN APPLICATION TO:**

**Village of Millerton  
5933 N. Elm Ave  
Millerton, NY 12546**

**Office #: (518) 789-4489 Fax #: (518) 789-6764**

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5989 North Elm Ave  
Millerton, NY 12546

The use of all Recreational and Parks facilities shall be subject to the approval and rules of the Recreation Commission administered by the Mayor or Recreation and Parks.

1. Recreation Department sponsored events/dates have first preference for park use.
2. Village regulations do not allow alcoholic beverages on village property at any time.
3. Village regulations do not allow glass containers or bottles in park.
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited and those violating this prohibition will be ejected from the premises.
6. Any damages to municipal facilities shall be promptly repaired at the user's expense.
7. Organizations using the facilities must clean-up afterwards and remove from park.
8. Park closes as dusk.
9. Permits may be revoked at any time.
10. Any organization with youth under 18 years old requires the presence of adequate adult supervision at all times.
11. The fee for use is \$50 for residents and \$50 for non-residents, payable before use begins.
12. Users must provide the following insurance prior to using the facilities:

**NO EXCEPTIONS.**

- Commercial Users:**
- a. The user hereby agrees to effectuate the naming of the Village of Millerton as an unrestricted additional insured on the user's policy.
  - b. The policy naming the Village of Millerton as an additional insured shall:
    - Be an insured policy from an A.M. Best rated "secured" New York State licensed insurer;
    - Contain a 30 day notice of cancellation;
    - State that the organization's coverage shall be primary coverage for the Village of Millerton, it's Board, employees and volunteers; and
    - Additional insured status be provided with ISO endorsement CG 2026 or its equivalent.
  - c. The user agrees to indemnify the Village of Millerton for any applicable deductibles.
  - d. Enclose a copy of the endorsement providing additional insured status.
  - e. Required Insurance:
    - Commercial General Liability Insurance \$1,000,000.00 per occurrence.
  - f. User acknowledges that failure to obtain such insurance on behalf of the Village of Millerton constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the Village of Millerton. The user is to provide the Village of Millerton with a certificate of insurance, evidencing the above requirements have been met. The failure of the Village of Millerton to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.

Individual User:

**Required Insurance:**

- Homeowners Insurance \$1,000,000.00 per occurrence.
13. In the event of an accident, please notify the Village Hall, 5933 N. Elm Ave, Millerton, NY.

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Signature of Organization's Representative

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Address

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