

**Board of Trustees
VILLAGE OF MILLERTON
Regular Business Meeting
November 27, 2023**

A Regular Business Meeting of the Village of Millerton Board of Trustees was held on Monday, November 27, 2023. The meeting was called to order at 6:00 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori, Trustee Matthew Hartzog, Trustee Lisa Hermann, Trustee David Sherman, and Clerk Lisa Cope were present. Roll call was completed.

Minutes

A *Motion* was made by Trustee Hartzog and seconded by Trustee Sherman to approve the meeting minutes from 10/23/23 and table the minutes from 7/24/23, 9/11/23, 9/25/23 to the next meeting. All five (5) present members agreed.

Vouchers

A *Motion* was made by Trustee Hermann and seconded by Deputy Mayor Sartori to pay voucher numbers 2021284-2021328 in the following amounts: General Fund \$43,453.19 Escrow \$246.05 and Water \$22,048.73 = Total \$65,747.97. All five (5) present members agreed.

Department Report

Police Chief Joe Olenik reviewed the monthly department report. The old police station at 21 Dutchess Avenue has been emptied. The department provided 117 patrol hours and 11 court hours. Weekly patrol hours consist of four patrols on Tuesday, two on Wednesday, five on Thursday, two on Friday, five on Saturday, and five on Sunday. There were six service calls for the Village and seven for the Town of North East. Two Village officers and the Chief covered the Festival of Lights. NYS police assisted with traffic on Route 22 and Main Street during the festival. All officers passed the firearm qualification. All officers completed the de-escalation training with the Division of Criminal Justice Services and are being assigned Juvenile Law and Procedure training. Chief Olenik has received paperwork for grants totaling \$81,000 which covers 100% funding for two-way radios, body worn cameras, and vehicle cameras. The live scan grant is still pending. It was determined that gas vouchers will be reviewed before the next budget is set to determine the usage of gas in police vehicles.

Climate Smart Fleet Inventory

Andrew Stayman discussed the Village of Millerton Fleet Inventory spreadsheet and clarified which items are required and which items are suggested. It was suggested to compare the Fuel Master Report against the Fleet Inventory spreadsheet to identify the pieces of equipment are correct. The Village of Millerton should update the Program Summary Report before returning it to Stayman.

Resolution 2023-41 Request for 30-Day Waiver

A *Motion* was made by Deputy Mayor Sartori and seconded by Trustee Sherman to waive the 30-day waiting period for Millerton Community Cinema Arts Inc. All five (5) present members agreed.

Notice of Proposed Class Action Settlement regarding public water PFAS

A *Motion* was made by Trustee Hartzog and seconded by Trustee Hermann to join the Proposed Class Action Settlement regarding public water PFAS. All five (5) present members agreed.

Authorize the Treasurer to close two checking accounts no longer needed.

A *Motion* was made by Trustee Hermann and seconded by Deputy Mayor Sartori to close two checking accounts that are no longer needed. All five (5) present members agreed.

Authorize the list of surplus equipment from Village Hall record room.

A *Motion* was made by Trustee Hartzog and seconded by Deputy Mayor Sartori to authorize the list of surplus equipment from the Village Hall to go to surplus. All five (5) present members agreed.

Motion to cancel the business meeting of December 25, 2023 due to the holiday

A *Motion* was made by Trustee Hartzog and seconded by Trustee Hermann to cancel the business meeting of December 25, 2023. All five (5) present members agreed.

Resolution 2023-42 Authorizing the Solicitation of Public Bids Village of Millerton Sidewalk Replacement Project

A *Motion* was made by Trustee Hartzog and seconded by Trustee Hermann to authorize the solicitation of public bids for the Village of Millerton Sidewalk Replacement Project. All five (5) present members agreed.

Mayor

The new Village website is ready to go live in one week and Mayor Najdek requested that any additional edits be submitted by Monday, December 4, 2023. Trustee Hermann will create a shared document to submit edits efficiently.

Executive Session

A *Motion* was made at 6:34 PM by Deputy Mayor Sartori and seconded by Trustee Hermann to enter executive session and discuss matters leading to the appointment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person and proposed sale of real property. All five (5) present members agreed.

A *Motion* was made at 6:48 PM by Trustee Hermann and seconded by Trustee Sherman to exit executive session. All five (5) present members agreed.

A *Motion* was made by Trustee Sherman and seconded by Trustee Hartzog to move Christopher Myslow from probationary status to permanent status with the agreed upon rate. All five (5) present members agreed.

A *Motion* was made by Trustee Sherman and seconded by Trustee Hartzog to move Lisa Cope from probationary status to permanent status with the agreed upon rate. All five (5) present members agreed.

SEQRA Review

The Village Board of Trustees reviewed the Short Environmental Assessment Form Part 1 and 2. It was noted there are sidewalks available near the site, the proposed action for the site will not encroach or alter any existing wetland or waterbody, and the site of proposed action has not been the subject of remediation for hazardous waste.

Resolution 2023-43 Adopt A Negative Declaration and Authorize Execution of a Contract of Sale for The Conveyance of Old Village Hall

A *Motion* was made by Deputy Mayor Sartori and seconded by Trustee Hermann to adopt a negative declaration and authorize execution of a contract of sale for the conveyance of old Village Hall. All five (5) present members agreed.

Adjourn

A *Motion* was made at 7:06 PM by Deputy Mayor Sartori and seconded by Trustee Hermann to adjourn the meeting. All five (5) present members agreed.

Respectfully Submitted,

Prepared By:

Lisa Cope

Emerald Havelin

Village Clerk/Treasurer

Deputy Clerk

Date Approved: December 11, 2023