

**Board of Trustees
VILLAGE OF MILLERTON
Workshop Meeting
October 9, 2023**

A Workshop Meeting of the Village of Millerton Board of Trustees was held on Monday, October 9, 2023. The meeting was called to order at 6:00 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori, Trustee Matthew Hartzog, Trustee Lisa Hermann, Trustee David Sherman, and Clerk Lisa Cope were present. Roll call was completed.

Discussion of the Procurement Policy

Mayor Jenn Najdek led a discussion on amending the current Village Procurement Policy to include the environmentally preferable purchasing policy.

Resolution 2023-33

A *Motion* was made by Trustee Matt Hartzog and seconded by Trustee David Sherman to amend the Village Procurement Policy to include the environmentally preferable purchasing policy. All (5) present members agreed.

Resolution 2023-34

A *Motion* was made by Trustee Matt Hartzog and seconded by Trustee David Sherman to adopt the 2022 Government Operations Climate Action Plan for the Town of North East and Village of Millerton, New York. All (5) present members agreed.

Resolution 2023-35

A *Motion* was made by Deputy Mayor Alicia Sartori and seconded by Trustee Lisa Hermann to authorize the submission for the fiscal year 2024 Dutchess County Community Development Block Grant (CDBG) application. All (5) present members agreed.

Veterans Park Improvement Project

The Village needs to figure out when pavers will be placed in the park and check to be sure it will remain in budget.

Resolution 2023-36

A *Motion* was made by Trustee Matt Hartzog and seconded by Trustee David Sherman to adopt the New York State Unified Solar Permit after the application has been updated with the correct information. All (5) present members agreed.

Climate Smart

The Village of Millerton is looking into the LED light program.

Housatonic Valley Association CSRP

Housatonic Valley used a checklist called CSRP and identified policies and procedures that the Village of Millerton does not have. A lot of the policies are regarding emergency services such as cooling centers and procedures. The approval of the list was tabled for a future meeting.

Vouchers

A *Motion* was made by Trustee Lisa Hermann and seconded by Trustee Matt Hartzog to pay voucher numbers 2021214-2021221 in the following amounts: General Fund \$3,872.43 and Water \$7,140.55 = Total \$11,012.98. All five (5) present members agreed.

Minutes

A *Motion* was made by Trustee David Sherman and seconded by Deputy Mayor Alicia Sartori to approve the August 22, 2023, and August 29, 2023, meeting minutes. All five (5) present members agreed.

Mayor

Dan Valentine of Tighe & Bond will write an amendment to the WIIA grant to help the Village of Millerton bid on hydrant replacement and assist with water rate evaluation.

A *Motion* was made by Trustee David Sherman and seconded by Trustee Lisa Hermann to approve the proposal submitted. All five (5) present members agreed.

A *Motion* was made by Trustee Lisa Hermann and seconded by Trustee David Sherman to set a Halloween curfew at 9:00 PM. All five (5) present members agreed.

Public Comment

Kathy Chow pointed out there is a water spicket in Veterans Park that could be turned into a water filling station. This project could be covered by the CDBG.

Executive Session

A *Motion* was made at 6:43 PM by Deputy Mayor Alicia Sartori and seconded by Trustee Lisa Hermann to enter executive session and discuss matters leading to the appointment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. All five (5) present members agreed.

A *Motion* was made at 6:48 PM by Trustee Lisa Hermann and seconded by Trustee David Sherman to exit executive session. All five (5) present members agreed.

Adjourn

A *Motion* was made at 6:48 PM by Deputy Mayor Alicia Sartori and seconded by Trustee Lisa Hermann to adjourn the meeting. All five (5) present members agreed.

Respectfully Submitted,

Lisa Cope
Village Clerk/Treasurer

Prepared By:

Emerald Havelin
Deputy Clerk

Date Approved: December 11, 2023