

**Board of Trustees
VILLAGE OF MILLERTON
Regular Business Meeting
October 23, 2023
6:00 PM**

A Regular Business Meeting of the Village of Millerton Board of Trustees was held Monday, October 23, 2023. The meeting was called to order with Mayor Jenn Najdek presiding. Trustee Matt Hartzog, Trustee Lisa Hermann, Trustee David Sherman, and Clerk Lisa Cope were present. Deputy Mayor Alicia Sartori was absent. Roll call was completed.

Dora Mija for a Peddlers Permit for a Food Truck at 5992 N. Elm Ave

A *Motion* was made by Trustee Matt Hartzog and seconded by Trustee Lisa Hermann to set the Peddlers Permit fee at \$150.00 for a six (6) month period. All four (4) present members agreed.

The following requirements must be fulfilled by the applicant to be approved for a Peddlers Permit:

- The applicant must provide a diagram of the property and indicate the times they will be in operation.
- The Village of Millerton must receive a letter from the property owner approving the location.
- The applicant is responsible for their own trash can and removal of trash.
- The applicant must notify the Village of Millerton of whether they will park the food truck permanently or remove it each night.
- The applicant must provide the Village of Millerton with a county permit for the Village of Millerton.
- The applicant must pay \$150.00 to receive a Peddlers Permit for a six (6) month period.

Extension Agreement for services from Dutchess County Crisis Intervention Team

A *Motion* was made by Trustee David Sherman and seconded by Trustee Matt Hartzog to sign the extension agreement. All four (4) present members agreed.

Minutes

A motion was made by Trustee Lisa Hermann and seconded by Trustee David Sherman to approve meeting minutes for 7/3/23, 7/10/23, and 9/18/23. All four (4) present members agreed.

Chief of Police Department Report

- The Millerton police dedicated 112 patrol hours.
- All officers passed the firearm prequalification.
- All officers have completed the Use of Force Training and started De-escalation Training provided by the Division of Criminal Justice Services.
- The current car video system that the police department uses has gone out of business.
- Police Chief Joe Olenik applied for four (4) grants from the Division of Criminal Justice Services and was approved for three (3).
- The approved grants cover 2-way vehicle radios, vehicle video cameras, and body worn cameras. Police Chief Joe Olenik has not received approval for a live scan system yet.

Climate Smart

Resolution 2023-37 see actual resolution.

A *Motion* was made by Trustee Matt Hartzog and seconded by Trustee Lisa Hermann to approve Resolution 2023-38. All four (4) present members agreed.

Building Energy Benchmarking

Resolution 2023-38 see actual resolution.

A *Motion* was made by Trustee Lisa Hermann and seconded by Trustee Matt Hartzog to approve Resolution 2023-39. All four (4) present members agreed.

Complete Streets Policy

Resolution 2023-39 see actual resolution.

A *Motion* was made by Trustee Lisa Hermann and seconded by Trustee Matt Hartzog to approve Resolution 2023-39. All four (4) present members agreed.

Fleet Inventory Procedure

Fleet Inventory Procedure is a memo that states mileage must be entered annually into spreadsheet for Village reference. The Highway and Police Department are to be included in the tracking. Andrew Stayman will provide a spreadsheet for keeping track. CSC points are rewarded by sending a memo to each department.

Recycling Bins in Village Buildings

Recycling bins will be placed in Village buildings. They need to be labeled and have pictures submitted of each type to receive CSC points.

Climate education and engagement program

The Village is open to hearing from the Climate Smart Task Force and continue supporting sustainability events and outreach by adding CSC messages to water bills. There are no risks or costs to these activities.

A *Motion* was made by Trustee Matt Hartzog and seconded by Trustee Lisa Hermann to approve Resolution 2023-40. All four (4) present members agreed.

Greenhouse Gas Trackers Tool

Any fuel or electric should be entered into the GHG Trackers Tool. A memo from the Mayor should be sent to all departments and the CSC committee will create the spreadsheet for entering the information.

Streetlights

LED streetlights may be installed by April, but it is to be determined.

Village of Millerton Website

The site will be ready to review at the end of the week along with a final punch list of what remains to be completed.

Vouchers

A *Motion* was made by Trustee Matt Hartzog and seconded by Trustee Lisa Hermann to pay voucher numbers 2021222-2021273 omitting 2021265= \$182.18 in the following amounts General= \$51,511.31 and Water = \$35,239.72 and Capital= \$4,754.20 Total = \$99,505.23. All four (4) present members agreed.

Mayor

A *Motion* was made by Trustee Matt Hartzog and seconded by Trustee Lisa Hermann to hire Hydrovac Excavating at an approved rate and up to two days of service. All four (4) present members agreed.

Public Comment

No public comments were heard.

Executive Session

A *Motion* was made to enter executive session at 7:19 PM for the proposed sale of a real property by Trustee Hartzog and seconded by Trustee David Sherman. All four (4) present members agreed.

A *Motion* was made to exit executive session at 7:38 PM by Trustee Hartzog and seconded by Trustee David Sherman. All four (4) present members agreed.

A *Motion* was made by Trustee Lisa Hermann and seconded by Trustee Matt Hartzog to move forward with the proposal on 21 Dutchess Avenue after receiving attorney guidance. All four (4) present members agreed.

Adjourn

A *Motion* was made to adjourn the meeting at 7:39 PM by Trustee Lisa Hermann and seconded by Trustee David Sherman. All (4) present members agreed.

Respectfully Submitted,

Lisa Cope
Village Clerk/Treasurer

Date approved: November 27, 2023

Prepared By:

Emerald Havelin (10/30/23)
Deputy Clerk