

**Board of Trustees
VILLAGE OF MILLERTON
Regular Business Meeting
March 21, 2022**

A workshop meeting of the Village of Millerton Board of Trustees was held Monday, March 21, 2022. It was called to order at 6:09 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori and Trustees Matthew Hartzog, Laurie Kerr and David Sherman, Clerk/Treasurer Kelly Kilmer, and Police Officer-in-Charge Michael Veeder were present. Erin Moore of Tighe & Bond was also in attendance, as were members of the public. A sign-in sheet is attached.

Vouchers

Motion to pay **Vouchers # 2020309-2020341, totaling \$71,043.94**, was made by Trustee Sherman, seconded by Trustee Hartzog, and approved by all five (5) present members. The total will be allocated as follows: **General Fund \$57,847.50; Water Fund \$6,070.77; and Capital Fund \$7,125.67.**

Public Hearing – Tax Levy Override

Motion to open Public Hearing on *Local Law 1 Tax Levy Override* at 6:10 PM was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and all five (5) present members approved. Mayor Najdek explained that the tax rate would not increase but the tax levy would be overridden, which the Board is permitted to do within limits. The Board is exploring this due to the Village's budgeting requirements. The Board heard questions from the public. Treasurer Kilmer answered questions about taxes and clarified that the tax levy is always capped at around two percent, and, with this override, it would not exceed three percent. *Motion* to close the public hearing at 6:29 PM was made by Trustee Sherman, seconded by Trustee Kerr, and approved by all five (5) present members.

Resolution 2022-04 Enacting a Local Law, to be known as Local Law No. 1, authorizing a property tax levy in excess of the limits established in General Municipal Law Section 3C – *Motion* to accept the resolution to enact this law was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by four (4) of five (5) present members, thus the motion passed 4-1.

Finalizing the Wastewater Service Area

Mayor Najdek reminded the Board that the goal is to decide this meeting on geographic parameters of the wastewater service area. Erin Moore of engineering firm Tighe & Bond reviewed details and the map of the proposed service area. She explained this is needed urgently as it will allow for completion of the Preliminary Engineering Report, which the Village will need to obtain grants for the project. *Motion* to accept the wastewater service area map as presented to the Board was made by Trustee Hartzog, seconded by Trustee Kerr, and approved by all five (5) present members. The Board thanked the committee for its exemplary work.

Special Workshop Meeting – Presentation by Dutchess County Sheriff's Department

Motion for a Special Workshop Meeting to be held -- with a presentation by the Dutchess County Sheriff's Department -- on Tuesday March 29, 2022, at 6:00 PM at the Library Annex was made by Deputy Mayor Sartori, seconded by Trustee Sherman, and approved by all five (5) present members.

Executive Session

Motion to go into executive session at 6:32 PM for public safety and police personnel issues was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members. *Motion* to exit executive session at 6:49 PM was made by Deputy Mayor Sartori, seconded by Trustee Sherman, and approved by all five (5) present members.

Village Hall Lease Extension

Approved:05162022

The owners of the building housing Village Hall and the Police Department have agreed, at this time of the conclusion of the Village's initial two-year lease at the current location, to extend the lease conditionally for the next five years. The amount of rent would increase from \$3,000 to \$3,250 per month for the first year, with a three percent increase annually for a period of the remaining four years. Treasurer Kilmer reported her research reveals this is a fair and standard rate of increase. *Motion* to sign the lease extension was made by Trustee Sherman, seconded by Deputy Mayor Sartori, and approved by all five (5) present members.

Clerk/Treasurer's Report

Clerk Kilmer reminded the Board that the Public Hearing for the Preliminary Budget will be held on April 4, 2022, at 6:00 PM. She asked for any questions regarding the tentative budget and there were none. Ms. Kilmer reported on a demonstration of new software the Village hopes to purchase that will allow credit cards and phone applications to enable various user conveniences. *Motion* to open new account for petty cash to hold approximately \$2,000 -- with a limit of \$500 per purchase without prior approval from the Board -- was made by Trustee Hartzog, seconded by Trustee Sherman, and all five (5) present members approved. This account and card would be used for transportation to trainings, for vital purchases and for postage and certified mail costs, among other limited items. Expenditures would be replenished once per month via vouchers if needed.

Executive Session

Motion to go into executive session to discuss personnel salaries was made at 7:00 PM by Trustee Hartzog, seconded by Deputy Mayor Sartori and approved by all five (5) present members. *Motion* to exit executive session at 7:19 PM was made by Trustee Hartzog, seconded by Trustee Sherman, and approved by all five (5) present members.

Motion to accept salaries as presented was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and all five (5) present members approved. *Motion* for Peter DellaGhelfa, after conclusion of his employee probation period and with satisfactory review to have a \$.50 increase in salary was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and all five (5) present members approved.

Presentation of Tentative Budget

Treasurer Kilmer announced she is officially presenting the Village's tentative budget to the Board, and that, therefore, the proposed budget is now public. It can be decreased but not increased from this moment forward. The budget will be approved by May 1st, to become effective June 1st at the start of the next Fiscal Year.

Adjourn

Motion to adjourn was made at 7:25 PM by Deputy Mayor Sartori. The motion was seconded by Trustee Hartzog, and all five (5) present members approved.

Respectfully Submitted,

Prepared By:

Kelly Kilmer
Village Treasurer/Clerk

Suzanne Bressler (4/5/22)
Deputy Clerk