

**Board of Trustees
VILLAGE OF MILLERTON
Regular Business Meeting
December 13, 2021**

A regular business meeting of the Village of Millerton Board of Trustees was held on Monday, December 13th, 2021. It was called to order at 6:01 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori and Trustees Matthew Hartzog, Laurie Kerr and David Sherman were in attendance along with Clerk/Treasurer Kelly Kilmer and Police Officer-in-Charge Mike Veeder. Also present were members of the public (sign in sheet attached). Highway/Water Supervisor Coleman Lawrence was absent.

Department Reports

Police Department

Officer-in-Charge Veeder called the Board's attention to the November incident report, comparing it to data from November 2020. An illegal handgun incident was highlighted and discussed. Officer Veeder also expressed his and the department's concerns regarding recent changes to the department's patrol schedule.

Highway & Water Department

In the absence of Supervisor Lawrence, Mayor Najdek conveyed his interest in the Board's action on the previously circulated Malcarne proposal to remove two Park Street trees. *Motion* to allow the proposal to move forward -- provided the most recent quote is confirmed as current and at a cost not to exceed \$3,750 -- was made by Trustee Hartzog, seconded by Trustee Sherman and approved by all five (5) present members.

Building/Planning/Zoning

Zoning and Planning Secretary Kilmer reported that the Planning Board approved the site plan application, contingent on Department of Transportation approval, for Svendale at 2 Main Street.

Vouchers

Motion to pay **Vouchers # 2020173-2020174**, allocated as follows: **Capital Fund -- \$374,391.20; Total -- \$374,391.20** was made by Deputy Mayor Sartori, seconded by Trustee Hartzog and approved by all five (5) present members.

Motion to pay **Vouchers # 2020175-2020178**, allocated as follows: **General Fund -- \$2,456.21; Water Fund -- \$1,822.42; Total -- \$4,278.63** was made by Trustee Hartzog, seconded by Trustee Kerr and approved by all five (5) present members.

Motion to pay **Vouchers # 2020179-2020209**, allocated as follows: **General Fund -- \$39,961.65; Water Fund -- \$4,029.04; Capital Fund -- \$19,091.45; Total -- \$63,082.14** was made by Deputy Mayor Sartori, seconded by Trustee Hartzog and approved by all five (5) present members.

Committee Reports

Deputy Mayor Sartori and Trustee Hartzog both have reports for the executive session. Trustee Kerr, liaison to the Wastewater Committee, updated the Board on the committee's progress with surveys and community involvement and answered questions regarding the coverage map.

Clerk's Report

Clerk Kilmer stated that until the Board has approved minutes of August 23rd through October 4th, 2021, they would be posted on the Village website as drafts. She reviewed holiday office closure dates. *Motion* to reschedule the workshop meeting from January 3rd to January 10th 2022, still at 6:00 PM, was made by Trustee Hartzog, seconded by Trustee Kerr and all five (5) present members approved.

Approved:

Treasurer's Report

Budget Adjustments

Treasurer Kilmer called the Board's attention to the October/November Treasurer's report and noted that it underscored the need for six budget adjustments:

- \$350.00 to be moved from A.1450.0420 – election supplies and A.1410.0410 – insurance to A.1450.0410 – election salaries;
- \$108.16 to be moved from A.1620.0100 – village hall cleaner to A.1620.0420 – Village Hall repairs
- \$104.00 to be moved from A.3120.0440 – police workmen's compensation to A.3120.0430 – police retirement
- \$732.50 to be moved from F.7310.0400 – water, computer software to F.8310.0440 – water, adm attorney services
- \$1,144.00 to be moved from F.9040.0800 – workman's compensation to F.8340.0420 – trans/dist diesel/fuel
- \$1,581.25 to be moved from F.9010.0800 – state retirement ERS to F.8340.0430 – trans/dist repairs/supplies

Motion to adjust the budget expressly as outlined above was made by Trustee Hartzog, seconded by Deputy Mayor Sartori and approved by all five (5) present members.

Mayor's Report

Mayor Najdek informed the Board that the Village must consider three grant writing contracts with Endeavor Municipal Funding Group – one for the Water System, one for Eddie Collins Memorial Park and one for Wastewater. *Motion* to accept and allow the Mayor to sign three Endeavor contracts which collectively total \$56,000 was made by Deputy Mayor Sartori, seconded by Trustee Hartzog and all five (5) present members approved. *Motion* to adopt **Resolution 2021-29** of December 13th, 2021 authorizing three separate agreements with Endeavor Municipal Development Inc. to develop funding resources for Village projects was made by Deputy Mayor Sartori, seconded by Trustee Hartzog and all five (5) present members approved. *Motion* to allow the Mayor to sign a Memorandum of Understanding between the Village and Townscape through which Townscape will donate \$56,000 for grant writing services to the Village was made by Trustee Sherman, seconded by Trustee Hartzog and approved by all five (5) present members. *Motion* to allow Treasurer Kilmer to create the vouchers for the first quarter payments for Endeavor's services was made by Trustee Hartzog, seconded by Deputy Mayor Sartori and all five (5) present members approved.

Mayor Najdek reported a resident requested permission from the Board to house chickens. Reportedly, the resident had been housing them without permission while two complaints were received about their chickens. *Motion* was made by Deputy Mayor Sartori, seconded by Trustee Kerr, and all five (5) present members approved, to respond by letter stating that currently no chickens may remain there but, within six compliant months and contingent upon all neighbors' written consent, the resident may reiterate this request to the Board.

Public Comment

Village resident Nuno Ramos addressed the Board regarding reported use of force in the Village Police Department and the consequential need for the Police Committee. He stated all incidents should be examined and that the department needs community policing training. An unidentified resident then spoke in support of the police officers and their sacrifices to serve Millerton. Resident Bill Kish stated concerns regarding the police committee fulfilling its mandate. He requested that at the next meeting of the police committee a mission statement is explored. It is unclear if he was referring to the existing mission statement.

Approved:

Executive Session

Motion to enter executive session regarding personnel and salaries was made at 6:58 PM by Deputy Mayor Sartori, seconded by Trustee Hartzog and approved by all five (5) present members. *Motion* to exit executive session at 7:57 PM was made by Trustee Hartzog, seconded by Trustee Sherman and approved by all five (5) present members. *Motion* to post a job opening for Building/Planning/Zoning Secretary was made by Deputy Mayor Sartori, seconded by Trustee Hartzog and all five (5) present members approved. *Motion* to raise Clyde Miller's salary by \$.50 cents per hour, retroactive to his six-month anniversary of employment date of November 29th, 2021, was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members.

Adjourn

A *motion* to adjourn was made by Deputy Mayor Sartori at 7:59 PM and seconded by Trustee Sherman; all five (5) members present were in favor and thus it carried, effectively ending the meeting.

Respectfully Submitted,

Prepared By:

Kelly Kilmer
Village Treasurer/Clerk

Suzanne Bressler
Deputy Clerk

Approved: