

**Board of Trustees
VILLAGE OF MILLERTON
Regular Business Meeting
November 15, 2021**

A regular business meeting of the Village of Millerton Board of Trustees was held on Monday, November 15th, 2021. It was called to order at 6:01 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori and Trustees Matthew Hartzog, Laurie Kerr and David Sherman were in attendance along with Clerk/Treasurer Kelly Kilmer, Highway/Water Supervisor Coleman Lawrence, and Attorney Ian MacDonald. Also present were Dan Valentine of Tighe and Bond Engineering, Victor Cornelius of Endeavor Consulting, and a member of the public (sign in sheet attached).

Public Hearing – Open – WIIA Application

At 6:05 PM, Mayor Najdek opened the Public Hearing on submission of the 2022 WIIA Application, after a *motion* was made to do so by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members.

ECMP Revitalization Project – Change Orders

While awaiting public input for the hearing, the Board was updated by Jeanne Vanecko, ECMP Revitalization Committee Chairperson, on the status of the project and proposed change orders that would effectively move certain tasks from Phase II to Phase I without adding to the scope of the overall project. She presented a financial overview of changes and where funds would be derived from. She reviewed already approved change orders and how they were implemented and discussed the ones up for consideration at this meeting and explained their intent. *Motion* was made by Deputy Mayor Sartori to approve change orders 4, 5 and 6 as presented, provided their total amount does not exceed \$345,000. The motion was seconded by Trustee Hartzog and approved by all five (5) present members.

Public Hearing – Closed

At 7:10 PM, seeing no public participation, *motion* was made to close the public hearing by Trustee Hartzog, seconded by Trustee Sherman and approved by all five (5) present members,

Attorney – Black Dot Cell Tower Lease Option

Village Attorney MacDonald presented to the Board the option proposed by Black Dot in leasing space at the Village Water Tower for their communication antenna, which would essentially grant the company 60 days to decide if it would renew its lease or potentially purchase it. The Board discussed and considered this option and agreed not to entertain it at this time.

WIIA Resolutions

Motion to adopt **Resolution 2021-24** of November 15th, 2021 declaring that Millerton Water Distribution System Improvements constitute a SEQR Type II Action was made by Trustee Hartzog, seconded by Deputy Mayor Sartori and all five (5) present members approved.

Motion to adopt **Resolution 2021-25** of November 15th, 2021 authorizing Mayor Najdek to enter into an intermunicipal agreement regarding the water infrastructure grants program and financing with the Town of North East on behalf of the Village was made by Trustee Kerr, seconded by Trustee Hartzog, and all five (5) present members approved.

Motion to adopt **Resolution 2021-26** of November 15th, 2021 authorizing submission of the WIIA 2022 funding application for the water distribution improvement project was made by Deputy Mayor Sartori, seconded by Trustee Kerr, and approved by all five (5) present members.

Motion to adopt **Resolution 2021-27** of November 15th, 2021 authorizing the issuance of serial bonds of the Village of Millerton, in an aggregate principal amount not to exceed \$6 million, to finance water system improvements in the Village and delegating signing powers to the Village Treasurer was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) present members.

Motion to adopt **Resolution 2021-28** of November 15th, 2021 authorizing the issuance of a \$500,000 revenue anticipation note with Salisbury Bank through May 31, 2022 at a rate of 0.5% and granting the Treasurer related signing powers was made by Trustee Sherman, seconded by Trustee Hartzog and approved by all five (5) present members. This note would help finance improvements for which the Village is expected to receive a total of \$755,700 in revenue from various grants during the fiscal year. These five resolutions are attached to the minutes.

Water Metering Update

Approved:

Dan Valentine of Tighe & Bond updated the Board on the final notice residents will receive regarding scheduling of water meter appointments, and proposed language for that notice that sets forth a final deadline along with consequences and fines so the project can proceed in the face of noncompliance. The wording is rooted in Village Code § 162-30 pertaining to the right of the Village to access meters for the sake of the safe, reliable functioning of its water distribution system. The Board reviewed and proposed changes to the notice.

Department Reports

Highway & Water Department

Supervisor Lawrence updated the Board on the rental truck to clean the catch basins and how the timing will be effected with one less laborer in the department.

Police Department

In absence of Officer in Charge Veeder, Mayor Najdek called the Board's attention to the Police Department's monthly incident report and informed the Board that the Department is participating in No-Shave November to benefit Sparrow's Nest, providing a transitive opportunity to donate.

Vouchers

Motion to pay **Vouchers # 2020140-2020172**, allocated as follows: **General Fund -- \$36,524.53; Water Fund -- \$15,117.63; Capital Fund -- \$118,514.15; Total -- \$170,156.31** was made by Trustee Hartzog, seconded by Trustee Sherman and approved by all five (5) present members.

Mayor's Report

Mayor Najdek proposed that the Board move its December meeting and make it the only December meeting due to the holiday schedule. *Motion* to change meeting date from December 20th to December 13th was made by Trustee Hartzog, seconded by Trustee Sherman, and all five (5) present members approved.

Public Comment

Millerton Resident Nuno Ramos asked for water project information and Clerk Kilmer will email it to him. He asked about the intermunicipal police services contract the Village has with the Town and its renewal date. Clerk Kilmer replied that it is a two-year contract up for renewal on May 31st, 2022.

Executive Session

Motion to enter executive session was made at 7:45 PM by Trustee Hartzog, seconded by Deputy Mayor Sartori and approved by all five (5) present members. *Motion* to exit executive session at 7:59 PM was made by Trustee Sherman, seconded by Trustee Kerr and approved by all five (5) present members.

Fire Safety

Trustee Kerr expressed the need for more citizen education on fire safety. Options to help disseminate information and materials in that effort were discussed.

Adjourn

A *motion* to adjourn was made by Deputy Mayor Sartori at 8:02 PM and seconded by Trustee Hartzog; all five (5) members present were in favor and thus it carried, effectively ending the meeting.

Respectfully Submitted,

Kelly Kilmer
Village Treasurer/Clerk

Prepared By:

Suzanne Bressler
Deputy Clerk

Approved: