

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Workshop Meeting**  
**November 8, 2021**

A workshop meeting of the Village of Millerton Board of Trustees was held on Monday, November 8th, 2021. It was called to order at 6:01 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori and Trustees Matthew Hartzog, Laurie Kerr and David Sherman were in attendance along with Clerk/Treasurer Kelly Kilmer, Highway/Water Supervisor Coleman Lawrence, Dan Valentine of Tighe & Bond, and Victor Cornelius of Endeavor Consulting (sign in sheet attached).

**Mayoral Acknowledgment/Announcements**

The Mayor publicly thanked the Deputy Mayor and the Clerk/Treasurer for manning Village Hall after the **fire** that occurred over the past weekend, and all those who assisted with the full spectrum of the tragedy, including, but not limited to, the North East Fire District, State and County Police Departments and Emergency Response Teams. She announced that on Wednesday, November 10<sup>th</sup>, there will be a meeting at 7PM at the North East Fire House addressing the fire's aftermath. The originally scheduled Planning Board meeting for that evening has been moved so that Board members and others can attend. The North East Community Center will serve as a base for support and a funnel for victim assistance and donations. She asked that the Board and attendees kindly pass along all this information to optimize the help that will be generated for anyone impacted by the fire.

Discussion ensued regarding options for **website services**. *Motion* to approve contract with Thorunn Designs for website services with photography and video, providing costs will not exceed \$12,000, was made by Deputy Mayor Sartori, seconded by Trustee Kerr, and approved by all five (5) present members. *Motion* to approve entering a contract with Advanced Office Technology for \$187.18/month plus tax for two **copiers** -- one for Village Hall and one for the Highway Department, was made by Trustee Hartzog, seconded by Trustee Sherman, and approved by all five (5) present members. The Mayor announced the Village will issue an **RFP** for general municipal legal services, with the intention of finding one to do land use and zoning-related legal services later. The Village will also soon send out one for accounting services.

Treasurer Kilmer reported that she had sent the list of Village residents owing **overdue property taxes** to the County. *Motion* to accept the amount of \$34,379.37 to be sent to the County was made by Trustee Hartzog, seconded by Trustee Sherman and all five (5) present members approved.

*Motion* to adopt **Resolution 2021-23**, authorizing submission of the Village's CDBG 2022 grant application to Dutchess County for Phase II of the ECMP Revitalization Project -- ADA Swimming Pool, was made by Trustee Sherman, seconded by Trustee Kerr and approved by all five (5) present members.

**Presentations**

Dan Valentine of Tighe & Bond updated the Board on the water system improvement project and progress in association with the WIIA 2019 grant. Regarding the water meter system implementation, he asked Board members to determine appropriate next steps when residents have been notified twice for water meter assessment or installation but still have not allowed the process to move forward. Some discussion ensued regarding other areas of study taken on by Tighe & Bond regarding improvements to the Village water system and service thereof. The Board triaged with input from both Mr. Valentine and

Approved:

Highway/Water Supervisor Lawrence, ultimately prioritizing a list of specific challenge areas that need to be addressed. Victor Cornelius of Endeavor answered questions relative to the WIIA application. He and Mr. Valentine will prepare a summary for the upcoming public hearing to facilitate understanding of the various inevitable existing complexities of what the Village must consider.

The Mayor reminded the Board of the upcoming closure of Village offices in honor of Veterans' Day.

**Executive Session**

*Motion* to enter executive session at 7:44 PM for personnel issues was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members. *Motion* to exit executive session at 7:45 PM was made by Trustee Hartzog, seconded by Trustee Sherman and approved by all five (5) present members. *Motion* to allow Christopher Myslow's residual sick time to be split among current eligible employees of the Village was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members.

**Adjourn**

A *motion* to adjourn was made by Deputy Mayor Sartori at 7:46 PM and seconded by Trustee Hartzog; all five (5) members present were in favor and thus it carried, effectively ending the meeting.

Respectfully Submitted,

Prepared By:

Kelly Kilmer  
Village Treasurer/Clerk

Suzanne Bressler  
Deputy Clerk

Approved: