

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Special Meeting**  
**April 5, 2021**

A special meeting of the Village of Millerton Board of Trustees was called to order on Monday, April 5, 2021 at 6:05 PM via Zoom telecommunication, with Mayor Debra Middlebrook presiding. Deputy Mayor Jen Najdek, Trustees Alicia Sartori, Joshua Schultz and Matthew Hartzog and Clerk/Treasurer Kelly Kilmer were also present.

*Motion* to open the public hearing regarding the Village of Millerton FY 2021-2022 Budget at 6:06 PM was made by Trustee Hartzog, seconded by Deputy Mayor Najdek and all five (5) members present approved. No questions or comments immediately surfaced. While waiting for members of the public to join and participate, the Board proceeded with other considerations.

**Vouchers**

Motion to approve **Vouchers** once signed by all trustees - **numbered 2019817-2019822**, allocated as follows: **General \$5,473.86; Water \$2,921.21; Total \$8,395.07** was made by Trustee Hartzog, seconded by Deputy Mayor Najdek and all five (5) present members approved.

**Mayor's Report**

Mayor Middlebrook announced that the Public Employer Health Emergency Plan needs to be adopted, and a *motion* to adopt it was made by Trustee Schultz, seconded by Trustee Hartzog, and all five (5) present members approved. The Board agreed to allow Townscape to purchase five flowering pear trees for Main Street and expressed gratitude for their offer to do so. The Mayor reported that after discussion with the Town, it appears that a slight fuel discrepancy results in the reporting for expenditures due to a technologically generated rounding-up that occasionally happens. One solution is to ask the Highway personnel to snap a photo of the screen after fueling and provide that to the Treasurer to process congruently with invoices. The Mayor also announced that, as more research is needed on the subject, the Board may decide to move to table Local Law 2021-2 and the public hearing associated with it. Motion was made to accomplish this by Trustee Schultz. It was seconded by Trustee Hartzog and all five (5) present members approved. There was some discussion regarding the submission of a resume for part-time employment to the Highway Department.

**Clerk/Treasurer's Report**

Clerk/Treasurer Kilmer announced that the Village would be collecting \$2,600 less in property taxes this year, bringing new totals to \$419,728 for the year at a tax rate of \$4.66 per thousand; last year was \$4.52 per thousand. Also, the County notified the Village that the DWI Contract would be for significantly less than last year, due to less revenue collected during Covid. In other news, all employees of the Village will receive a small pay raise; the Board opted not to give itself a raise to enable this. Trustee Hartzog clarified this and Treasurer Kilmer thanked the Board on behalf of the Village employees. Treasurer Kilmer stated that the AWQR is available on the website and that notice of it went out with water billing. There have also been some changes on the Village website, including that now there is an employment opportunity tab. She also reported the Village DWI contract of 2021-2022 is an extension of the original contract -- typically extended five years at a time. *Motion* to approve extension of contract with the understanding that it includes the lowering of the prior contract amount and with provision of insurance information to the County was made by Trustee Hartzog, seconded by Trustee Schultz, and all five (5) present members approved. *Motion* to renew the DCCIT (Dutchess County Crisis Intervention Team) program was made by Trustee Hartzog, seconded by Trustee Sartori and all five (5) present members approved. The program helps police officers, focusing on mental health, substance abuse resolution and de-escalation techniques through 40 extra hours of targeted training. Officer-in-Charge Veeder was consulted, according to Clerk Kilmer, and agrees. The bill for Police WiFi car pods was

Approved: 05/17/2021

renegotiated from approximately \$80 to about \$70. This comes out of the police budget and is something the Village has always budgeted for. *Motion* to allow the Treasurer to sign a new Verizon pod contract was made by Trustee Sartori, seconded by Trustee Hartzog, and all five (5) present members approved. Regarding the water reserve – this billing cycle the Village billed an additional \$2,945; *motion* to allow moving it from the water billing line to regular water reserve line was made by Trustee Hartzog, seconded by Trustee Schultz, and all five (5) present members approved. Discussion ensued regarding the opening of the composting toilets and what is needed to prepare for that. Clerk Kilmer reported that the Village received two “30-Day Advance” notices that Village entities are applying to the State Liquor Authority for licenses. The Village can let the SLA know it doesn’t need a full 30 days of notice. Trustee Hartzog recused himself due to other employment that could be interpreted as germinating a conflict of interest. The Board agreed to waive its 30-day notice period for these two applications.

### **Budget Public Hearing Closure**

Seeing no public participation after a long duration, a *motion* was made at 6:45 PM to close the public hearing on the Village of Millerton’s 2021-2022 budget by Deputy Mayor Najdek; it was seconded by Trustee Hartzog and all five (5) present members approved.

### **Committee Reports**

Deputy Mayor Najdek reported the AARP grant application deadline is approaching and asked if the Board could consider allowing Anna Clune to log in to Grants Gateway to complete the application. *Motion* to allow Ms. Clune to submit an application on the Village’s behalf for AARP funds to tailor aspects of the ECMP Revitalization project to the needs of seniors was made by Trustee Schultz, seconded by Deputy Mayor Najdek, and all five (5) present members approved. Clerk Kilmer asked when the park will close, as people have been inquiring – Deputy Mayor Najdek said she will follow up with Chazen to obtain a sense of when to close it.

### **Executive Session**

*Motion* to go into executive session regarding personnel at 6:47 PM was made by Trustee Sartori, seconded by Trustee Schultz, and all five (5) present members approved. *Motion* to exit executive session was made by Trustee Schultz at 7:14 PM and seconded by Trustee Hartzog. All five (5) present members approved. *Motion* to allow Clerk Kilmer to roll over 39 hours of vacation time was made by Deputy Mayor Najdek, seconded by Trustee Hartzog, and all five (5) present members approved.

### **Adjourn**

A *motion* to adjourn was made by Deputy Mayor Najdek at 7:16 PM and seconded by Trustee Hartzog; all five (5) members present were in favor and the meeting ended.

Respectfully Submitted,

Kelly Kilmer  
Village Treasurer/Clerk

Prepared By:

Suzanne Bressler  
Deputy Clerk (4/21/21)